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Army Acquisition Reform Web Site: http://acqnet.sarda.army.mil/acqref/default.htm Questions? Contact Teresa Wright-Johnson, (703) 681-7575, wrightt@sarda.army.mil

U.S. Army Materiel Command Government Purchase Card Web-Based Tutorial

The US Army Materiel Command (AMC) is developing a self-paced training package for Government Purchase Cardholders and Billing Officials. The AMC Credit Card Tutorial is a unique training program developed by the U.S. Army Materiel Command Acquisition Center (AMCAC) at Aberdeen Proving Ground, MD and HQAMC to train nominees for Government Purchase Cardholders and Billing Officials. Through an innovative web-based environment, our tutorial will provide interactive instruction to cardholder and billing official nominees to be proficient in making micro purchases with the Government Purchase Card on behalf of the Federal Government in compliance with applicable law and regulation.

AMC's tutorial centralizes Government Purchase Card training and policy, and although the tutorial is composed of ten training modules and a final examination, it need not be taken in its entirety at one sitting. Students may elect to take one module at a time to coordinate training with their regular duties and thereby eliminate 3 to 6 hours continuous downtime normally spent attending traditional classroom training.

Interactive "Module Refreshers" assist the student's understanding of the training material, and training is verified by a mandatory final examination administered by the tutorial. Questions for the final exam are randomly selected from a pool of questions which reduces the possibility of any two final exams being issued identically.

When the student completes the exam, the tutorial will notify the student and the student's local Agency/Organization Program Coordinator of the exam results electronically, verifying the student's completion of Government Purchase Card training.

Among its many benefits, the tutorial provides an alternative to off-site training & costly TDY expenses, is accessible as an on-line reference tool, and provides a source for mandatory two-year refresher training.

The tutorial is scheduled for release by the end of March, 2000. The AMC Acquisition Center will administer the tutorial from its location at Aberdeen Proving Ground, MD.

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